

The Pinnacle Building

❖ AFTER HOURS PARKING LOT REQUEST ❖

We will need the following information in order to register all vehicles left on property after hours. Please return the completed form to the Security console located on the lobby level of your building or via email to jessica.drewer@transwestern.com.

NAME: _____

COMPANY: _____

FLOOR NUMBER: _____

COMPANY PHONE NUMBER: _____

EMERGENCY CONTACT PHONE: _____

DATE AND TIME VEHICLE WILL BE LEFT: _____/_____

DATE AND TIME VEHICLE WILL BE PICKED UP: _____/_____

Vehicle Description:

YEAR: _____ MAKE/MODEL: _____

COLOR: _____

LICENSE PLATE NUMBER (including issuing state): _____

THE FOLLOWING PRECAUTIONARY MEASURES SHOULD BE TAKEN PRIOR TO LEAVING YOUR VEHICLE ON PROPERTY:

1. Do not leave any valuables in the car, including the trunk.
2. Ensure all doors are locked.
3. If you are picking up your vehicle after hours, please check in with Security to advise them of your departure.

F7 Pinnacle, LLC, Transwestern and Legacy Parking will not be responsible for any damage or theft of any vehicle left on property for an extended period of time.

For Security Use:

SECURITY OFFICER: _____

SHIFT: _____ DATE: _____