

# *The Pinnacle Building*

## ❖ AFTER HOURS PARKING LOT REQUEST ❖

We will need the following information in order to register all vehicles left on property after hours. Please return the completed form to the Security console located on the lobby level of your building or via email to [thepinnacle@legacyparking.com](mailto:thepinnacle@legacyparking.com).

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

FLOOR NUMBER: \_\_\_\_\_

COMPANY PHONE NUMBER: \_\_\_\_\_

EMERGENCY CONTACT PHONE: \_\_\_\_\_

DATE AND TIME VEHICLE WILL BE LEFT: \_\_\_\_\_ / \_\_\_\_\_

DATE AND TIME VEHICLE WILL BE PICKED UP: \_\_\_\_\_ / \_\_\_\_\_

### **Vehicle Description:**

YEAR: \_\_\_\_\_ MAKE/MODEL: \_\_\_\_\_

COLOR: \_\_\_\_\_

LICENSE PLATE NUMBER (including issuing state): \_\_\_\_\_

THE FOLLOWING PRECAUTIONARY MEASURES SHOULD BE TAKEN PRIOR TO LEAVING YOUR VEHICLE ON PROPERTY:

1. Do not leave any valuables in the car, including the trunk.
2. Ensure all doors are locked.
3. If you are picking up your vehicle after hours, please check in with Security to advise them of your departure.

**STRS Ohio GA Real Estate Investments, LLC, Jones Lang LaSalle, Legacy Parking and Allied Universal will not be responsible for any damage or theft of any vehicle left on property for an extended period of time.**

### **For Security Use:**

SECURITY OFFICER: \_\_\_\_\_

SHIFT: \_\_\_\_\_ DATE: \_\_\_\_\_